

Education Cabinet

Kentucky Board of Education

Department of Education

(Amendment)

702 KAR 6:040. Personnel; policies and procedures.

RELATES TO: KRS 156.010, 156.031, 156.035, 42 U.S.C. sec. 1751-sec. 1769b, 42

U.S.C. sec. 1771-1789

STATUTORY AUTHORITY: KRS 156.031, 156.035, 156.070

NECESSITY, FUNCTION, AND CONFORMITY: This administrative regulation is

promulgated under the authority of the Kentucky [State] Board of for Elementary and

Secondary] Education's mandate to implement federal education assistance programs and is

needed to carry out the Congressional intent of the National School Lunch Act of 1946, the

Child Nutrition Act of 1966 and all amendments thereto. This administrative regulation

describes the policies and procedures to be followed by a school district in employing local

school nutrition [food-service] personnel. [~~Reconsideration and refiling of this~~

~~administrative regulation is required pursuant to KRS 156.031.~~]

Section 1. Each school district shall employ school nutrition [food-service] personnel in a

procedure consistent with KRS 160.380 and 702 KAR 6:045.

Section 2. Each school district, through its superintendent, shall notify in writing each full-

time school nutrition [~~lunch~~] employee of the hours, terms and conditions of employment,

1 lines of authority, and general responsibilities. Each district shall include an appropriate
2 service termination policy for both the district and employee.

3 Section 3. Each school district shall establish and adopt a uniform pay scale for all full-time
4 school nutrition [~~food service~~] employees.

5 Section 4. Each school district shall provide workmen's compensation and fulfill minimum
6 hourly wage rates for school nutrition [~~food service~~] personnel.

7 Section 5. The superintendent shall cause school nutrition [~~food service~~] personnel to avail
8 themselves of training programs when such are offered.

9 Section 6. Social security participation for school nutrition [~~food service~~] personnel shall
10 be in keeping with social security policies for other nonprofessional personnel.